



# Congratulations on your forthcoming Marriage

*Whitwell and Reepham Station is an unique wedding venue set along the tranquility of Marriott's Way.*

*We provide the perfect venue for your special day.*

*We are a fully licensed civil ceremony venue and can offer you a very different setting for your special occasion. The day would be tailored to your specific requirements, whether you choose to arrive by steam train or simply enjoy our beautiful enclosed garden.*

*Our wedding venue caters for only one wedding at a time which means you and your guests are given the dedicated attention you deserve from our Wedding Coordinator and team.*

*Your wedding coordinator will help with every detail, from the first enquiry to the end of your special day to make sure everything runs smoothly and can offer advice to ensure you have a wonderful day.*

*Please find enclosed the details regarding our packages and food options with information for added extras and drinks packages. All the options are within a suggested package but these can be modified to suit you.*

*Please contact our wedding coordinator to discuss your requirements and to arrange a suitable time for you to visit our unique venue.*

Lesley Turner - Wedding Coordinator



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@WhitwellRailway



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Whitwell & Reepham Station, Whitwell Road, Reepham, Norfolk NR10 4GA

Telephone 01603 871694

# Unique Setting

*Packed full of character and charm, Whitwell Station is a wonderful, unique setting with our Station House and Sidings Function Room offering the perfect amount of space for both small intimate weddings or for larger groups of guests.*

## **The Station Building**

*Within our newly refurbished Station Building the main room is perfect for a more intimate feel, with the Library Room offering a quiet space for the happy couple to sign the register. The Station Building can accommodate up to 45 guests for the ceremony.*



## **The Sidings Function Room**

*The Sidings Function Room is perfect for both exchanging vows and holding your reception. The room is fully private to your party with its own Bar. It can be decorated to exactly how you imagine it to look and can accommodate up to 120 guests seated.*



## **The Sidings Garden**

*The garden offers the perfect backdrop with the option of having a dual wedding in the garden, with your ceremony in the garden followed by signing the register in the Library Room. Your guests can also watch you whistle by on the train.*



# Wedding Packages

## **What's included in the standard wedding package**

*Reception Room Hire  
Assistance with Laying Tables  
Wedding Coordinator  
Appropriate Tables, White Linen, Cutlery and Crockery  
Cake Knife*

## **Venue Hire, Ceremony and Reception Packages**

*Ceremony in The Garden £250 (max 100 people)  
Includes Station Library for Signing  
Ceremony & Signing in The Station Building £300 (max 40 people)  
Ceremony & Signing in the Sidings Bar Function  
Room £300 (max 120 people)*

## **Reception & Evening**

*Reception in Station Building & Front Platform £500 (max 40 people)  
Reception in Sidings Bar Function Room  
and Garden £800 (max 120 people)  
Reception in Fine Dining Carriage (max 20 people) £300*



# Wedding Breakfast from £30<sup>pp</sup>

Please select two items from each section to create your menu which must be notified to us within 30 days of the event. We also have a selection of vegetarian and special requirement options available.

## **Starters** \*Roll & Butter Included

*Cream of Tomato Soup\* / Courgette & Watercress Soup\**  
*Celery & Stilton Soup\* / Fresh Cream of Asparagus Soup\**  
*Homemade Chicken Liver Paté with Red Pepper Marmalade and a  
Toasted Brown Roll & Butter*  
*Smoked Chicken on Avocado Salad with a Walnut Dressing\**  
*Trio of Melon with Raspberry Coulis*  
*Smoked Salmon Parcels Filled with Avocado Mousse,  
Served on a Bed of Mixed Leaves*

## **Main Course**

*Grilled Chicken Supreme on Braised Pearly and Leeks with  
New Potatoes, Green Beans and Baby Carrots*  
*Roast Half of Norfolk Duckling with a Cointreau and Orange Sauce,  
Lyonnais Potatoes, Buttered Peas and Roasted Parsnips*  
*Roast Rib-Eye of British Beef with a Yorkshire Pudding and Horseradish  
Sauce, Chateau Potatoes, Cauliflower and Leeks*  
*Roast Noisette of English Lamb with a Red Currant Glaze, Dauphinoise  
Potatoes, Fresh Broccoli and Lemon Carrots*  
*Seared Salmon Fillets with Fresh Asparagus and Hollandaise Sauce,  
New Potatoes, Green Beans and Courgettes*

## **Desserts** \* with double cream

*Mandarin Cheesecake\* / Stem Ginger Cheesecake\**  
*Kiwi Cheesecake\* / Irish Coffee Cake\**  
*Taute au Citron\* / Profiteroles with Chocolate Sauce*  
*Apple Strudel\**



# Afternoon Tea from £20<sup>pp</sup>

Please Select 1 x Scone, 3 x Sandwiches, 2 x Savouries and 2 x Cakes from the following:  
Minimum of 40 Guests

*Plain Scone with Clotted Cream and Jam*  
*Cheese Scone with Cream Cheese and Onion Relish*



*Roast Beef & Horseradish Sandwiches*  
*Gammon with Onion Chutney Sandwiches*  
*Egg Mayonnaise and Rocket Sandwiches*  
*Salmon and Cucumber Sandwiches*  
*Mature Cheddar and Pickle Sandwiches*



*Mini Pork Pies / Warm Feta Cheese and Ham Parcels /*  
*Hot Mince Beef Patties / Asparagus Rolls / Prawn Banquettes*



*Goopy Chocolate Cake / Victoria Sponge / Lemon Drizzle Cake /*  
*Fruit Cake / Fresh Fruit Tartlet / Coffee & Walnut Cake*



*Self Service Tea & Coffee*



# Canapés

Minimum of 40 Guests  
Select 3 canapés from the selection below

*£1.85 each*

*Smoked Bacon Wrapped Prunes*  
*Warm Goat's Cheese Tart with Roasted Thyme Tomato*  
*Baby Yorkshire Pudding, Roast Beef and Horseradish*  
*Spicy Baked Chicken Breast*  
*Chicken and Brandy Paté Red Onion Relish on a Crostini Base*

*£1.45 each*

*Sweet Melon Wrapped in Parma Ham*  
*Spiced Ratatouille Tarts*  
*Honey and Wholegrain Mustard Glazed Mini-Chipolatas*

*£1.10 each*

*Cajun Chicken on Naan Bread with Greek Yogurt*  
*Smoked Salmon & Cream Cheese on Blinis*  
*Hot Scampi & Tartare on Blinis*

*£1.00 each*

*Prawn Bouchees*  
*Warm Savoury Mince Beef Patties*  
*Individual Wild Mushroom Tartlets*  
*Prawn Bouchees*  
*Hot Scampi & Tartare*

*£0.90 each*

*Fresh Asparagus Rolls*  
*Hot Sausage, Bacon & Honey Brochettes*  
*Tartlets of Avocado & Crayfish Tails*  
*Assorted Bruschetta Canapés*



# Cocktail Buffets from £15pp

Minimum of 40 Guests, Cost is Dependant on Selection Below.

*Assorted Cocktail Sandwiches*  
*Chicken Drumsticks*  
*Fingers of Quiche*  
*Cocktail Sausage Rolls*  
*Stuffed Eggs with Crabmeat*  
*Warm Feta Cheese and Ham Parcels*  
*Fresh Asparagus Rolls*  
*Warm Petit Samosas*  
*Prawn in Mange Tout with Garlic Mayonnaise*  
*Prawn Bouchees*  
*Melon and Parma Ham Brochettes*  
*Assorted Seafood Canapés*  
*Smoked Salmon on Blinis*  
*Deep Fried Garlic Mushrooms*  
*Hot Mince Beef Patties*  
*Prawns in Tempura Batter with a Plum Sauce*  
*Fresh Asparagus Fingers*  
*Cocktail Bridge Rolls*  
*Fresh Lemon Chicken*  
*Sausage and Bacon Brochettes*  
*Bouchees of Smoked Haddock and Welsh Rarebit*  
*Cream Cheese and Prawn Barquettes*  
*Kebabs of Cheddar and Cherry Tomatoes*  
*Hot Scampi and Tartare Sauce*  
*Warm Petit Spring Rolls*  
*Warm Mushroom Crêpes*

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*Fresh Fruit Tartlets*  
*Assorted Fresh Cream Pastries*  
*Individual Tarte au Citron*

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# Fork Buffets from £18<sub>pp</sub>

Minimum of 40 Guests, Cost is Dependent on Your Selection Choices.

*Dressed Fresh Scottish Salmon*  
*Spiced York Ham with Fresh Pineapple*  
*Cold Breast of Norfolk Chicken with Oranges*  
*Greek Salad, Mixed Salad, Coleslaw Salad*  
*Waldorf Salad, Potato Salad with Chives, Rice,*  
*Prawns and Pepper Salad*  
*Tuna and Bean Salad*  
*Carved Norfolk Turkey with Cranberry Sauce*  
*Cold Sirloin of English Beef*  
*Homemade Fresh Asparagus Quiches*  
*Fresh Watercress Spinach and Bacon Salad with*  
*Feta Cheese and Croutons*  
*Mustardy Potato Salad*  
*Cold Roast Rib of English Beef*  
*Spiced Potato Salad*  
*Homemade Hand Raised Pork Fillet Pies*  
*Poached Norfolk Chicken Breast*  
*with Apricots and Pineapple*  
*Folded into a Light Curried Mayonnaise*  
*Sliced Beef Tomatoes with Fresh Basil,*  
*Red Hot Slaw*  
*Pasta Avocado and Orange Salad*  
*French Bread and Butter*

*Summer Pudding and Fresh Double Cream*  
*White Chocolate Fruit and Nut Cheesecake*  
*with Double Cream*  
*Mocha Chocolate Tarte*

*Coffee & Cream*





# Buffet Additions

Minimum of 40 Guests

*Desserts from £5 per person*



*Cheese Board from £6.50 per person*



*Fresh Fruit Platter from £5 per person*



*Burger/Bacon rolls with salad  
from £6.50 per person*



*Freshly Baked Pizzas 12" (2 selections) £8 each*



*Plain Scone with Clotted Cream and Jam  
from £3 per person*



*Cheese Scone  
with Cream Cheese and Onion Relish  
from £3 per person*



# Finishing Touches

## **Exclusivity Option**

*Exclusive use of the whole site which includes Camp Site, Station House, Sidings Bar and Function Room and Steam or Diesel Engine for £10,000 per day or part thereof.*

## **Transport**

*Bride can Arrive by Steam Train with Guard's Van*

*Train can be used throughout the day - £500*

*Bride can Arrive by Diesel Engine with Guard's Van*

*Train can be used throughout the day - £150*

*Minibus Hire (10 seats) To Transport Guests - £ dependent on distance*

## **Corkage (non refundable)**

*Wine - £10 per bottle*

*Sparkling - £12 per bottle*

## **Sidings Function Room Options**

*Chair Covers with Sashes - from £2.50 per Chair*

*In-House DJ Supplying all the Music and Disco Lighting - From £250*

*Suitcase Card Box - £20 Hire per Day*

*Sweet Display/Cart - £ Available on Request*

*Coloured Ceiling Lighting - £100 During Evening*

*Setting up Room Decorations - From £50*

## **Camping**

*Our Camp Site is less than two minutes walk away - From £7 per pitch per night or From £10 with Electric per night (if available).*

*Breakfast Available for Campers Pre-Book only - from £4.50 per person*



# Drink Packages

Minimum of 40 Guests

## Option 1

*Glass of wine or non-alcoholic punch for wedding reception.*

*Two glasses of house wine with the wedding breakfast.*

*One glass of house sparkling wine for the toast.*

*£14 per person.*

## Option 2

*Glass of sparkling wine or non-alcoholic punch for wedding reception.*

*Two glasses of house wine for the wedding breakfast.*

*One glass of house sparkling wine for the toast.*

*£15.50 per person.*

## Champagne Add-on to above

*You may upgrade from house sparkling to house champagne  
for an extra £4pp*

## House Wine For Tables

*Red/White/Rosé for tables .*

*£12.50 per bottle or £30 for 3 bottles.*

## Children / Non Alcoholic

*Non-alcoholic punch for wedding reception, two soft drinks for wedding  
breakfast and one for the toast.*

*Choose from Pepsi, Diet Pepsi, Lemonade or Orange juice*

*£4 per person*



# Terms & Conditions

*“We” and “Us” mean The Whitwell Station Complex*

*“You” means the Client*

## **Prices**

- Prices are subject to change and are valid for one year from the date of the quotation.
- Prices include VAT at the current rate unless specified.
- We are happy to hold a provisional booking for a period of 14 days. After this period if no deposit has been received the booking will lapse and the date(s) will be made available to the public.
- Full Terms and Conditions must be signed by You and provided with the booking deposit.
- You must reimburse the cost of cleaning/repairing or replacing any damage caused to Our property by any of your guests or You while You are on Site.
- We are not responsible for any loss or damage to Your property or Your guests' property whilst on our site.

## **Deposits & Payments**

- The standard deposit is £500 for each day required; this maybe an alternative amount depending on the facilities needed. The deposit is non-refundable in the event of a cancellation by You.
- If you require our DJ, an extra £50 deposit will also be required.
- Should You cancel for any reason, the following charges will be made if date of the event is: Within 21 Days: No Refund, 22 to 90 Days 50% of Monies Paid (excluding Deposit), 91 to 179 Days 80% of Monies Paid (Excluding Deposit), More than 180 Days 100% of Monies Paid (Excluding Deposit).
- We do not charge extra for paying by Credit or Debit Card. (Amex not accepted)
- We require final numbers 28 days prior to the event,
- FINAL PAYMENTS MUST BE MADE NO LATER THEN 21 DAYS BEFORE THE EVENT. IF THESE ARE NOT MADE THEN WE WILL CANCEL THE EVENT. EXTRA GUESTS CAN BE ADDED UP TO 72 HOURS BEFORE THE EVENT, AND MUST BE PAID FOR AT THE TIME OF NOTIFYING US.
- Corkage fees are non refundable.
- Cancellations by You must be notified both verbally and in writing.

## **External Contractors (i.e. Caterers, DJ, Bands etc)**

- No responsibility will be undertaken by Us for the bookings of outside contractors.
- All external caterers must have been approved by Us and they must comply with current food regulations and hold the relevant food certification that is necessary for the food they will be serving. There will be an extra charge of £100 for each food service and they must supply all cutlery, crockery and all cooking equipment if needed. There will also be a £250 charge if our kitchen is used.
- All external contractors must supply us with their public liability insurance information, and PAT Testing certificate (if applicable).
- All music being played must not exceed our sound levels. We have internal and external monitors in place; if the levels are exceeded we reserve the right to terminate the music. No refunds will be given to any party.
- No discounts will be made from our package, if an external caterer is used.

## **Issues Beyond Our Control**

- If you are having a buffet, we will remove and destroy all the food after being put out for 4 hours at ambient temperature due to health and hygiene reasons.
- All Engines that have been hired will terminate at the latest 7pm, or 1 hour before dusk. No discounts will be given for part use.
- If we have an safety issue with operating the railway we will terminate train operations. We will however offer a pro-rata refund on the hire of the engine depending on the hours used.
- We reserve the right to cancel any booking if any part of the site is closed or otherwise unavailable because of events beyond our control. In which case all deposits will be refunded.

